

HAMPTON UNIVERSITY
VIRGINIA BEACH, VIRGINIA 23462

SCHOOL OF NURSING
COLLEGE OF VIRGINIA BEACH
757-637-2200 (Office)

August 18, 2009

Dear New Student;

Welcome to Hampton University's School of Nursing at the College of Virginia Beach. We are pleased you have decided to continue your education at your new "Home by the Sea." I am certain you are excited and ready to start your matriculation. I have included pertinent information in this letter that will make for a smooth and seamless transition.

REGISTRATION

1. Registration will be held at the College of Virginia Beach on August 25, 2009 from 10:00 a.m. through 2:00 p.m. and from 3:00 p.m. through 7:00 p.m. During these times you will meet with your academic advisor to register for classes.
2. Fees for the 2009-10 school year may be accessed at the link below http://www.hamptonu.edu/administration/businessoffice/tuition_fees.htm. Please be advised that nursing students are also assessed a nursing fee for each semester enrolled.
3. The Business office and cashier will be available to take care of financial matters, along with representatives from the financial aid office who will be available to answer questions for you.
4. Hampton University Police officers will be on campus to distribute the university identification (ID) card. Hampton University parking permits will be available for purchase. Please keep in mind that a Hampton University parking permit is required to park on the main campus.
5. A representative from Student Health Services will be available, please make sure you have the University Physical Examination form submitted prior or bring with you during registration. These forms are **required** to register for classes.
6. Mr. Steve Bridges, the Network Administrator for the COVB campus will be available to assist you with obtaining email accounts, School of Nursing student ID cards and Hampton University network access.

CLASSES and CLINICAL CLEARANCE REQUIREMENTS

1. Classes begin Tuesday, September 8, 2009.
2. Prior to enrolling in clinical courses you will need to submit clinical clearance information to the Office of Student Academic Support Services. This information is due the semester before you begin clinical courses. Therefore, because you are scheduled to begin clinical courses in **May 2010** your entire clinical clearance packet must be received in its entirety by Ms. Darlene Keeton in the Office of Student Academic Support on or before **May 1, 2010**. All requirements and forms may be

downloaded from the School of nursing website

(http://www.hamptonu.edu/academics/schools/nursing/student_res/forms.htm).

Please click on “Letter and Clinical Requirements ‘09” to obtain details. All requirements for clinical clearance must be completed and submitted in their entirety annually. The Virginia Tuition Assistant Grant and the Scholarship for Disadvantaged Students Forms are accessible on this website as well.

Again, on behalf of the School of Nursing faculty and staff we welcome you and look forward to working with you.

Shevellanie Lott MSN, RN
Assistant Professor
Chairperson, Undergraduate Nursing Education
College of Virginia Beach

Cc: Dr. Joyce M. Jarrett, Provost
Dr. Pamela V. Hammond, Dean
Dr. Arlene Montgomery, Assistant Dean for Academic Affairs